STATE OF NORTH CAROLINA

MECKLENBURG COUNTY

**UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE**

**CONTRACT AMENDMENT**

THIS CONTRACT AMENDMENT is made and entered into by the Parties as of the date last signed, by and between **Contractor/Company Name,** hereinafter referred to as “Contractor,” and the UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE, on behalf of the **Department or College Name**, hereinafter referred to as “University.”

WITNESSETH

THAT WHEREAS, University and Contractor have entered into an agreement dated (enter original date) for Contractor to perform (BRIEFLY enter original scope) for University. A copy of the original contract is available upon request and made part of this Amendment;

WHEREAS, the parties hereto desire to reduce the terms of this Amendment to writing;

NOW, THEREFORE, for and in consideration of the mutual promises to each other, as hereinafter set forth, the parties hereto do mutually agree to amend the Contract as follows:

* Insert additional terms here

This amendment will execute the XX of XX available contract renewals and extend the original contract agreement through (Enter Date).

For the additional professional services as outlined, University shall pay Contractor an additional amount not to exceed $(enter additional amount). Payment for the aforementioned services shall be invoiced with Net 30 payment terms. Payment will be made by University upon successful completion of work, and the receipt of Contractor's original invoice(s).

All promises, requirements, terms, conditions, provisions, representations contained and specified in the original Agreement shall survive and become part of this Amendment unless specifically provided otherwise herein, or unless superseded by applicable Federal law or State statutes.

IN WITNESS THEREOF, the parties have executed this Agreement in counterparts, each of which shall be deemed an original. Facsimile copies or Portable Document Format (PDF) copies sent electronically shall be considered for all purposes as originals, effective the day and year first written above.

CONTRACTOR

Signature:

Printed Name:

Title:

Date:

**UNIVERSITY AUTHORIZATION**

Signature:

Printed Name:

Title:

Date:

Rev. 07/2024